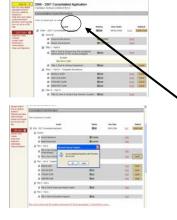# Submitting the eGrant

- Click the 'Submit' button for each section
  - A pop up box will display 'You are submitting all questions under this section. Are you sure? Click 'OK' or 'Cancel'
  - **Completed**-The grant application or section has been completed and submitted by the appropriate LEA contact. The grant application has not been submitted to the SEA. Changes to the application or section cannot be made.
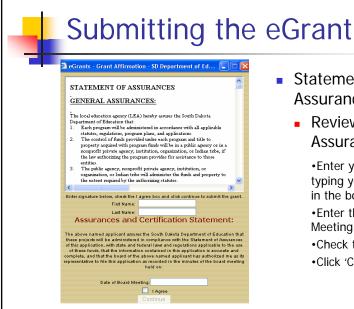
1

Submitting the eGrant

- Why Can't I Submit the Grant
  - **Only the Superintendent or Authorized Representative can submit the grant.
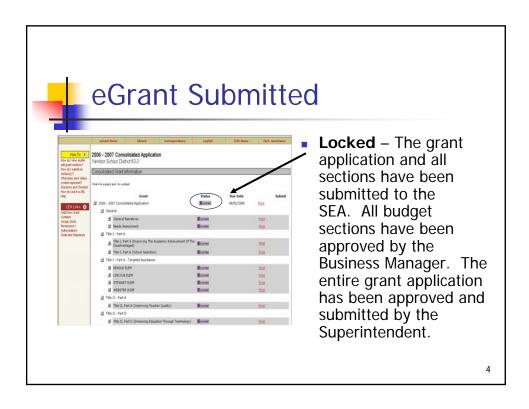 - To submit the final grant click the 'Submit Grant' button in the upper right hand corner under **Submit**.

2

1

Submitting the eGrant

STATEMENT OF ASSURANCES

GENERAL ASSURANCES:

The local education agency (LEA) hereby assures the South Dakota Department of Education that:
1. Each program will be administered in accordance with all applicable statutes, regulations, program plans, and applications.
2. The control of funds provided under each program and title to property acquired with program funds will be in a public agency or in a nonprofit private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to those entities.
3. The public agency, nonprofit private agency, institution, or organization, or Indian tribe will administer the funds and property to the extent required by the authorizing statutes.

- **Statement of Assurances**
  - **Review the General Assurances**
    - Enter your signature, by typing your first & last name in the boxes
    - Enter the date of Board Meeting to be held
    - Check the 'I Agree' box
    - Click 'Continue'

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eGrant Submitted

- **Locked** – The grant application and all sections have been submitted to the SEA. All budget sections have been approved by the Business Manager. The entire grant application has been approved and submitted by the Superintendent.